SB1510 GRANT EVALUATION

Overview of the SB1510 Final Grant Report

At the end of the two-year funding cycle, each school that has received an SB1510 technology grant is required to submit a final report detailing expenditures and accomplishments to the California Department of Education (CDE) and to CTAP. We recommend that this report be prepared in conjunction with a larger evaluation aimed at improving ongoing school technology projects and programs. The report should include brief descriptions of:

- what technology resources the school has purchased,

- what technology-related training has been provided to students and staff, and

- what the school has achieved as a result of grant funding and related effort.

In addition, CTAP and CDE recognize that not all schools are able to meet their stated aims within the time and budget allocated; as a result, the report also asks for information about challenges and obstacles that may have prevented full implementation of programs and objectives.

Preparing the Report

Below you will find a template for preparing your final report on the SB1510 grant. The sections are intended as a guide for writing about your expenditures and achievements.

When preparing your report, you should focus most heavily on those areas to which your school gave the greatest effort during the technology funding cycle. Please feel free to skip sections that do not apply to your situation.

Reports should be completed at the end of the grant period. Two copies should be submitted: one to your Regional CTAP Coordinator and one to the Education Technology Office at the California Department of Education, P.O. Box 944272, Sacramento, CA 94244-2720.

Template for SB 1510 Final Report

1. Cover Page. The cover page should include the following:

SB1510 End-of-Grant Report
Name of School
Location (city and state) of School
County
District
CDS Code
Date report submitted

> SB1510 End-of-Grant Report
>
> (school)
> (city), CA
> (county)
> (district)
> (CDS code)
>
> (date)

2. School Information

School name: _____ District name: _____

School address:

_____

Phone: _____ Fax: _____

Name of school contact: _____ Title: _____

Email and/or website address: _____

Type of school (elementary, middle school, high school, etc.):_____

Grades taught:_____ Number of students: _____ Number of teachers: _____

Grade levels affected by SB1510 funding:_____

Leadership in program implementation was primarily provided by: _____
                                                                      (title)

3. Grant Funding and Overview of Expenditures

Total SB1510 funds received: $_____

Funds expended from _____ to _____.
<div align="center">(date)   (date)</div>

Approximate percentage spent on:

_____ equipment purchases
_____ networking costs
_____ purchase of learning resources (software, videotapes, CD-ROM's, etc.)
_____ technology maintenance, repair, technical support
_____ staff development and training
_____ planning and evaluation
_____ other _____
_____

Additional technology funds received during or anticipated immediately following the grant period: $_____

Source(s) of these funds:

_____

_____

Approximate percentage spent on:

_____ equipment purchases
_____ networking costs
_____ purchase of learning resources (software, videotapes, CD-ROM's, etc.)
_____ technology maintenance, repair, technical support
_____ staff development and training
_____ planning and evaluation
_____ other _____

4. General Information

List your school's <u>general goals</u> regarding educational technology use and expansion during the SB 1510 funding period. *(Written statements of these goals can probably be found on your SB1510 application, Technology Use Plan, or in other school planning documents.)*

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Describe how you have been successful in (meeting / exceeding) these goals.

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List any challenges and obstacles which have (prevented you) (made it difficult for you) to achieve your goals in the amount of time you had expected. *(Please provide a complete and candid explanation.)*

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5. Areas Affected by SB1510 Grant Funding

A. Curriculum areas emphasized by project

Curriculum area	Level of intended emphasis (Circle "M" for major, "S" for secondary, "N" for none)			Level of actual emphasis (Circle "M" for major, "S" for secondary, "N" for none)		
English/Language Arts	M	S	N	M	S	N
Mathematics	M	S	N	M	S	N
History/Social Science	M	S	N	M	S	N
Science	M	S	N	M	S	N
Foreign Language	M	S	N	M	S	N
Parent Education	M	S	N	M	S	N
Visual and Performing Arts	M	S	N	M	S	N
Health Education	M	S	N	M	S	N
Physical Education	M	S	N	M	S	N
English Language Acquisition	M	S	N	M	S	N
Other _____	M	S	N	M	S	N

B. Technology areas emphasized by project

Technology area	Level of intended emphasis (Circle "M" for major, "S" for secondary, "N" for none)			Level of actual emphasis (Circle "M" for major, "S" for secondary, "N" for none)		
Computers	M	S	N	M	S	N
Instructional Video (ITV)	M	S	N	M	S	N
Laserdiscs	M	S	N	M	S	N
CD-ROM	M	S	N	M	S	N
Telecommunications / Internet Connectivity	M	S	N	M	S	N
Video cameras / video editing	M	S	N	M	S	N
LCD overhead display panel / video projector	M	S	N	M	S	N
Calculators	M	S	N	M	S	N
Distance Learning via Satellite	M	S	N	M	S	N
Other _____	M	S	N	M	S	N
Other _____	M	S	N	M	S	N

6. Instruction

Describe how SB1510 and related funds were used to help make the following changes in how your school uses technology for instruction. *Please provide brief descriptions of how technology has been used in instruction, including grade level, number of students affected, and related curriculum areas along with the relevant technological information. For example:* changes in the way *technology is used for instruction may include specific—new or expanded—uses of computers and other equipment in classroom lessons, changes in assignments given to students as a result of integrating technology in teaching and learning, changes in classroom structure related to the use of technology, etc.*

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7. Staff Development

List and briefly describe any workshops, training sessions, technological mentorships, or other related activities in which members of your staff have participated. For each experience, include the approximate number of participants, program length, topics covered and general format.

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8. Technical Assistance

Describe your technical assistance needs over the course of the grant: *(Technical assistance needs may include hardware repair, software advice, system configuration or maintenance, etc.)*

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Describe difficulties (if any) in meeting the technical assistance needs.

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10. Ongoing Support

Describe how you will provide for the school's ongoing needs in three areas—(1) funding for operational expenses--purchases of things like diskettes, printer ink or toner, VHS tapes, special paper, etc.; (2) funding for regular equipment maintenance; and (3) funding and personnel availability for technical support.

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List areas, if any, in which you would like help from CTAP as you move forward with your continuing efforts.

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